

Coronavirus/Covid 19 Training Centre Procedures

Due to the coronavirus we have had to make significant changes in how we conduct training at our training centre.

Further to conducting training and RPE testing for the NHS during the coronavirus pandemic and following guidance from the Health and Safety Executive the following measures will help us to minimise the risk of contamination whilst still delivering the highest quality service.

On arrival at The Chaucer Centre:

Please do not enter the building until at least 15 minutes before your course start time. Make your way up to the first floor and the Training and Testing Services office.

You will be met by your trainer and asked to sanitise your hands before being directed into the training room.

Alcohol hand sanitiser is provided for your use.

Good hand hygiene should always be practiced.

Only 4 people are to be in the room with the trainer at any time (there may be an occasion to have 5 people plus the trainer) - the maximum number of people will not exceed 6.

To reduce social contact and to ensure social distancing we want to keep the numbers to a minimum to ensure that everyone can remain at a safe distance and complete the practical training safely.

Trainees will always be expected to practice safe social distancing during the training session.

Where social distancing cannot be maintained due to the needs of the job then face coverings (masks) will be used to minimise the risk and will be done for the shortest amount of time possible.

All masks and gloves that are required to conduct the training safely, will be provided by us and disposed of in the correct manner.

Anybody who is displaying symptoms of coronavirus or has been in contact with someone who is, should not attend the training centre.

Anybody who is displaying symptoms will be turned away and not trained.

Thorough cleaning and disinfecting of surfaces will take place before and during your attendance at our centre.

Desks, doors, toilets etc. will be thoroughly cleaned before your arrival; door handles etc. will be cleaned during your attendance.

All the equipment that is needed for your training course will be provided by us and thoroughly cleaned before and after use.

Refreshments will be provided.

For those attending a full day lunch will be provided for all trainees (this will be done with covid restrictions in mind). Please advise of specific dietary requirements as soon as possible.

Conclusion

We have spent the many months working solely for the NHS and healthcare sector at hospitals, hospices, healthcare centres etc.

We have taken on board what these places have had to do to ensure that they can still function whilst stopping the spread of the virus and safeguarding the health and safety of everybody on their sites.

For some of the training courses and services that we provide we cannot eliminate the practical element of the training completely, but we can do it in a more controlled way to minimise the risks to everybody involved.

All staff at training and testing services will strictly adhere to Government guidance on social distancing, hand hygiene etc. at all times.